

**BOULDER CITY FIRE DEPARTMENT
EVENT PLANNING APPLICATION**

1. Name & Date of the Event: _____ Date: _____

Event Description: _____

Will Tents, Canopies, Cooking/Heating Devices, Generators, Recreation Fires, Pyrotechnic, Firework, or Flame/Special Effects be used at the event? _____ (Yes or No)

If yes, explain: _____

2. Facility/Venue Name: _____

Address: _____

City: _____ State: _____ Zip: _____

3. Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Work: _____ Cell: _____ Fax: _____

Email Address: _____

4. Type of Event (check all that apply)

Concert/Musical Performance

Sports

Festival

Extreme sport

Dancing

Combat sport

Fair

Equestrian

Race

Rodeo

**BOULDER CITY FIRE DEPARTMENT
EVENT PLANNING APPLICATION**

- | | |
|--|---|
| <input type="checkbox"/> Event involving water | <input type="checkbox"/> Outdoor event |
| <input type="checkbox"/> Political/Dignitary | <input type="checkbox"/> Video/Photo Production |
| <input type="checkbox"/> Indoor event | Other: _____ |

5. Expected Weather Condition (must be updated 10 days in advance of event)

- | | |
|----------------------------------|--|
| Wind _____ MPH | Humidity _____ % |
| <input type="checkbox"/> <50F | <input type="checkbox"/> 91F-100F |
| <input type="checkbox"/> 50F-60F | <input type="checkbox"/> 101F-110F |
| <input type="checkbox"/> 61F-80F | <input type="checkbox"/> >110F |
| <input type="checkbox"/> 81F-90F | Estimated area of shade: _____ sq. ft. |

6. Event Venue Surface (check all that apply)

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Grass | <input type="checkbox"/> Asphalt/Concrete |
| <input type="checkbox"/> Loose gravel | <input type="checkbox"/> Temporary flooring |
| <input type="checkbox"/> Dirt | Other: _____ |

7. Estimated Event Attendance (Peak)

- | | | | |
|---|---|---|----------------------------------|
| <input type="checkbox"/> 2,500 to 9,999 | <input type="checkbox"/> 10,000 to 14,999 | <input type="checkbox"/> 15,000 to 49,999 | <input type="checkbox"/> >50,000 |
| Other: _____ | | | |

8. Average age of attendees

- | | | |
|------------------------------|----------------------------------|------------------------------|
| <input type="checkbox"/> <25 | <input type="checkbox"/> 26 – 49 | <input type="checkbox"/> >50 |
|------------------------------|----------------------------------|------------------------------|

9. Could the event attract persons with an acute or chronic illness? _____ (Yes or No)

If yes, please describe: _____

**BOULDER CITY FIRE DEPARTMENT
EVENT PLANNING APPLICATION**

10. Will alcohol be sold, will alcohol consumption be allowed within the event, or has a history of consumption of alcohol or drugs at or outside of the event occurred? _____ (Yes or No)

By signing this document, I am acknowledging that I have reviewed the Boulder City Fire Department Special Event Policy, am ensuring the event will comply with all applicable requirements, and have submitted all necessary documents for review/approval. This includes, but is not limited to the submittal of a site map and associated event details.

Event Coordinator Signature

Date of Application