



City of Boulder City
Community Development Department
Building and Safety Division
401 California Avenue
Boulder City, Nevada 89005
702-293-9282 (Main Line)
702-293-9392 (Fax)

Permit Plan Submittal Checklist

CHECKLIST MUST BE COMPLETED BY YOU & SUBMITTED WITH YOUR APPLICATION & PLANS

Submittal documents shall comply with the Nevada Blue Book standards for building plans. A copy of the Nevada Blue Book is available online at the Nevada State Board of Architecture website www.nsbaidrd.state.nv.us or in the office of the Building and Safety Division.

Applicant Must Check All That Apply for Each Section; Write N/A if it Does Not Apply

Minimum Requirements

- Completed permit application in blue or black ink only. **Application must have a state-licensed contractor or Owner/Builder listed and must be signed by a representative of the company or the Owner/Builder. Applications submitted by design professionals or with "TBD" listed for the general contractor will not be accepted.**
- Plan review deposit (*new construction only*). Make check payable to "City of Boulder City"
The deposit for new residential units is \$500.00
The deposit for new commercial units is \$1,000.00
- Three (3) sets of **BOUND** plans (accepted sizes: 8 ½ x 11, 8 ½ x 14, 11 x 17 and all architectural sizes)
- Two (2) sets of backup documents submitted on standard 8 ½ x 11, 8 ½ x 14 or 11 x 17 size paper only
(NOTE: Structural calculations, truss calculations, geotechnical report and energy compliance report shall be prepared by properly registered and/or licensed professionals. These may be deferred with approval by the Building Official)

Documents Prepared By

- Owner / Builder (all documents signed as "Owner / Builder")
- Nevada Licensed Contractor (all documents signed by contractor performing the work)
- Nevada Registered Design Professional (all documents signed and sealed by designer)

Cover Sheet

- Project identification, address and site map
- Indicate square footage of area involved
- Indicate code editions used (for current editions, visit <http://www.bcnv.org/163/Building-Division>)
- Identification of all responsible design persons/firms
- Indicate type of construction
- Indicate any deferred submittal documents (such as truss calculations etc.)
- Indicate building height and number of stories
- Indicate occupant load (commercial)
- Indicate seismic design category and wind speed & exposure design
- Indicate occupancy group
- Indicate special inspection program (if applicable – commercial only)
- Indicate fire alarm system and fire sprinkler system (if applicable)

Applicant Must Check All That Apply For Each Section

Site Plan

- Indicate North arrow
- Indicate all property lines and their dimensions
- Indicate all new and existing structures
- Indicate all set backs
- Indicate all streets and easements
- Indicate all existing utility locations, proposed service routes and points of connection
- Indicate finished floor and pad elevations with reference to adjacent streets
- Indicate drainage and grading information
- Indicate vehicle parking locations

Foundation Plan

- Indicate all footings and foundations with dimensions and reinforcing
- Indicate all imbedded items such as anchor bolts and hold downs
- Reference soils report

Floor Plan

- Indicate all levels, all rooms, all dimensions and location of openings
- Provide window and door schedule
- Indicate all occupancy separations and fire assemblies

Exterior Elevations

- Indicate all vertical dimensions and heights
- Show all views openings and identify finish materials
- Show building address per Section 11-44-8 of the Boulder City Municipal Code

Building & Wall Sections

- Indicate all vertical dimensions, materials of construction and fire-rated assemblies

Framing & Roofing Plans

- Indicate all structural components with sizes and materials

Mechanical System

- Indicate all equipment, ducts with dimensions and equipment schedules

Plumbing System

- Indicate all piping sizes, slopes and materials
- Indicate all fixtures
- Indicate point of connection to sewer and water

Electrical System

- Indicate all components, fixtures, outlets, receptacles, switches, size of service equipment and conductors
- Indicate point of connection to source
- Indicate UFER, if applicable
- Indicate AFCI outlets, GFCI outlets, smoke alarms and carbon monoxide alarms
- Provide load calculations

Landscaping-Irrigation

- Indicate and identify all materials and species, quantities and irrigation devices

For Use by COBC Staff Only

Checklist reviewed by: _____

Checklist reviewed on: _____

Application Number: _____



Community Development Department
Building & Safety Division
 401 California Avenue
 Boulder City, NV 89005-2600

Application For Building Permit

Main Line: (702) 293-9282 **Inspection Scheduling Hotline:** (702) 293-9327 **Fax:** (702) 293-9392
Inspection Email: buildinginspections@bcnv.org **Website:** www.bcnv.org/communitydevelopment/

Project and Property Ownership Information

Section 1

Boulder City NV 89005
 Project Address City State Zip Code Parcel Number

Use Zone: _____ Project Type: Residential Commercial / Industrial Project Valuation: \$ _____

Scope of Work: _____

Property Owner Name _____ Are you an Owner / Builder? (Check One)
 Yes No

Address Where You Currently Reside - **Owner/Builder ONLY** City State Zip Code

Contact Person _____ Email Address _____ Phone Number _____

Section 2

General Contractor	Electrical Contractor
Company Name _____	Company Name _____
Street Address _____ City State Zip Code	Street Address _____ City State Zip Code
Contact Person _____ Phone Number _____	Contact Person _____ Phone Number _____
BC Business License No. _____ State Contractor's License _____	BC Business License No. _____ State Contractor's License _____
Signature of Authorized Agent _____ Date _____	Signature of Authorized Agent _____ Date _____
Plumbing Contractor	Mechanical Contractor
Company Name _____	Company Name _____
Street Address _____ City State Zip Code	Street Address _____ City State Zip Code
Contact Person _____ Phone Number _____	Contact Person _____ Phone Number _____
BC Business License No. _____ State Contractor's License _____	BC Business License No. _____ State Contractor's License _____
Signature of Authorized Agent _____ Date _____	Signature of Authorized Agent _____ Date _____

Section 3

Signature of Applicant

I hereby certify that the information provided above and as included with this application to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local laws regulating construction.

Applicant Signature _____ Applicant Name (please print) _____ Date _____

INFORMATION ON THIS PAGE TO BE COMPLETED BY COBC STAFF ONLY

Application Number: _____ Date of Application: _____ Routed by: _____

Permit Number: _____ Date of Issuance: _____ Issued by: _____

Section 4	Code Analysis		
	Occupancy Type _____	Construction Type _____	Occupant Load _____
	Code Edition(s) _____		

Section 5	Structure Details	
	Total Area (sq. ft.) _____ Living _____ Accessory _____ Patio/Porch _____	Building Height _____ Number of Stories _____ Number of Exits _____ Fire Sprinklers _____

Section 6	Valuation	Fees		
	Project Valuation \$ _____	Fee Breakdown		
	Breakdown (if necessary) \$ _____	Code	Fee Type	Fee Amount
	\$ _____	BLDPER	Issuance	\$ _____
	\$ _____	BLDPER	Building Permit	\$ _____
	\$ _____	PLNCK	Plan Review	\$ _____
		PLUPER	Plumbing Permit	\$ _____
		MECPER	Mechanical Permit	\$ _____
		ELEPER	Electrical Permit	\$ _____
		TORLND	Tortoise (CC Land Disturbance)	\$ _____
	TORTSE	Tortoise (CC Land Dist. Admin)	\$ _____	
	PRIVTX	Privilege Tax	\$ _____	
	RESTX	Residential Tax	\$ _____	
	WATRHK	Water Connection (Size _____)	\$ _____	
	SEWRHK	Sewer Connection (Size _____)	\$ _____	
	ELECHK	Electrical Connection (AMP _____)	\$ _____	
	UFPOOL	Swimming Pool Utility Fee	\$ _____	
	MISBLD	Miscellaneous - Building Permit	\$ _____	
		Total Fees	\$ _____	

Section 7	Staff Approval	
	Reviewed and/or Approved by: _____	Date: _____
	Conditions of Approval	

