



# MUNICIPAL CEMETERY LOT REQUEST FORM

CITY OF BOULDER CITY  
401 California Avenue  
Boulder City, NV 89005

INSTRUCTIONS ON BACK

DATE		NAME OF PERSON TO BE INTERED		DATE OF BIRTH		BOULDER CITY RESIDENT		
1		2		3		4	Yes No	
MAILING ADDRESS			TELEPHONE NUMBER			E-MAIL ADDRESS		
5			6			7		
LOT SIZE		LOT AND BLOCK NUMBER			SECONDARY LOT AND BLOCK NUMBER CHOICE			
8	Full 5' x 10'	Cremation 5' x 5'		9			10	
OPENING AND CLOSING FEES			CONCRETE LINER			MARKER SETTING		
11	Yes	No	12	Yes	No	13	Single	Double
SPECIAL REQUESTS								
14								

Please Review all information before signing to ensure accuracy.

In addition to the above costs, at the time of burial, there is an overtime fee for interments scheduled for Saturday, Sunday or a holiday. All other fees are due in full at time of purchase. Payment for opening and closing fees and purchase of a concrete liner and marker setting are optional when reserving a cemetery lot for future interment, but must be paid in full prior to burial date. No payment plans are available. Prices for cemetery services are established by the City Council and are subject to change. Pricing will vary depending on the types of services required. Please remit payment by cash, cashier's check, certified money order, or credit card (Discover, MasterCard, or Visa) to the City of Boulder City, 401 California Ave., Boulder City, NV 89005. Payment can be deposited in person at the Utility Office.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

CREATED: 5/15/2013 MODIFIED:

“Preserving Our Past, Managing Our Future”

## INSTRUCTIONS (WRITE OR TYPE)

1. **Date:** The date form is being completed (mm/dd/yyyy).
2. **Name of Person to be Interred:** The full name (Last, First and Middle Initial) of the person who will be interred.
3. **Date of Birth:** The date of birth (mm/dd/yyyy) of the person who will be interred.
4. **Boulder City Resident:** Indicate whether the person to be interred is a resident of Boulder City. Check yes or no. Proof of residency must be provided. Acceptable proof of residency includes:
  1. A State issued I.D. with a Boulder City address
  - OR**
  2. The most recent property tax bill available
5. **Mailing Address:** The mailing address (street, city, state, zip code) to which all correspondence concerning lot purchase can be sent.
6. **Telephone Number:** The phone number at which you can be reached regarding any lot purchase arrangements in (xxx) xxx-xxxx format.
7. **E-mail Address:** The e-mail address at which you can be reached regarding any lot purchase arrangements.
8. **Lot Size:** The size of the cemetery lot to be purchased. A full size lot can be used for cremains if so chosen. Check one box.
9. **Lot and Block Number:** The lot and block number being chosen for purchase.
10. **Secondary Lot and Block Number:** Name the secondary lot choice in the event that the lot chosen in Box 9 has already been reserved.
11. **Opening and Closing Fees:** Lot purchaser may choose whether to include payment for burial opening and closing fees when purchasing a cemetery lot.\*
12. **Concrete Liner:** Lot purchaser may choose to purchase a grave liner at time of lot purchase.\*
13. **Marker Setting:** Lot purchaser may choose whether to pay for a single or double marker setting at time of lot purchase.\* The cost of a concrete marker setting is separate from the cost of a marker itself, the city does not supply permanent grave markers. Markers may be purchased through a mortuary or other local company and must conform to City design standards.
14. **Special Requests:** Supply any important additional information, including if a lot has already been obtained and only other auxiliary items are being purchased and paid for. NOTE: Staff may or may not be able to honor special requests.