



# ENCROACHMENT LICENSE

CITY OF BOULDER CITY  
PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

License No. \_\_\_\_\_

**ATTENTION:**  
The licensee shall not make or install any improvements, structures, or obstructions that create a violation of law under the Americans with Disabilities Act (ADA).  
48" MINIMUM WALKWAY CLEARANCE REQUIRED  
Failure to insure proper clearance can result in revocation of license and removal of encroachments.

Applicant Name: \_\_\_\_\_  
Title ("N/A" if none): \_\_\_\_\_  
24 Hr. Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Encroachment Address: \_\_\_\_\_ Boulder City NV 89005  
Street  
Mailing Address: \_\_\_\_\_  
Street City State Zip Code

Is the encroachment for a business? YES  If yes, then provide  
NO  Business Name: \_\_\_\_\_  
Business License No.: \_\_\_\_\_  
Business Insurance:  GENERAL LIABILITY CERTIFICATE ATTACHED  
 CITY NOTED AS ADDITIONAL INSURED

Insurance Notes: Required Insurance limits – Min. \$500,000 Each Occurrence / \$1,000,000 Aggregate.  
Licensee must provide a new insurance certificate upon each renewal year or change in policy. When submitting a new insurance certificate, contact the Engineering Division at (702) 293-9200 for current email address or you may mail/deliver the certificate to City Hall.

**NOTE:**  
Separate licenses are required for Movable / Immovable Encroachments.

**Description of Movable Encroachment**  
(Attach exhibit of tables, chairs, racks, planters, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Immovable Encroachment**  
(Attach exhibit of structure, portico, awning or canopy w/ legs, landscaping, signs, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Special Requirements:**  
\_\_\_\_\_

I hereby certify that I am the owner and/or duly authorized representative of the business whose name appears on this application and I am fully authorized to bind the owner in executing this application. I certify the encroachment will be made in accordance with Title 9, Chapter 15 of the City Code of Boulder City. I acknowledge that I am required to maintain insurance coverage throughout the licensing period and shall provide evidence of such. I agree to maintain the encroachment area, keep it clean and in good repair including movable objects, building structures, and landscaping. I agree to maintain a minimum walkway width of 48" upon public sidewalk, including clearance at all ramps, crossings, and doorways and also a 24" minimum clearance from the face of curb to the encroaching object.  
Printed Name: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
RECEIVED: (Date, Time, Who)

**ADMINISTRATION USE ONLY**  
One-Time Application Fee (Per Res. No. 5143): BC Account: MISPER AMOUNT: \$52.53 Date Fee Paid: \_\_\_\_\_  
Admin. Note: \_\_\_\_\_  
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Expiration Date (If Applicable): \_\_\_\_\_  
Complaints Received: Date: \_\_\_\_\_ Note: \_\_\_\_\_ Date: \_\_\_\_\_ Note: \_\_\_\_\_ Date: \_\_\_\_\_ Note: \_\_\_\_\_  
Cancelled/ Revoked: Date & Reason: \_\_\_\_\_ By: \_\_\_\_\_