



Sign up for the Automatic Payment Plan

Now you can pay your utility bill conveniently and automatically, without writing a check or using a stamp.

Here's how it works:

What is the Automatic Payment Plan?

The Automatic Payment Plan (APP) is a program for City of Boulder City customers that allows you to pay your utility bill with an automatic withdrawal from your checking or savings account.

Who can join the Plan?

Any City of Boulder City customer with a valid checking or saving account may join APP. Please consult your financial institution to verify you can use the Plan.

How do I join APP?

Complete the attached application and return to the City of Boulder City Utility Office. Notice of your enrollment in APP will appear on your utility bill. ***Please continue to make payments until you receive notice on your bill that direct payment will be made.***



Will I still receive a bill from the City of Boulder City? How will I know how much will be deducted from my account?

You will continue to receive a bill showing the amount due, along with the date your designated account will be charged. Your account will be charged between ten and fifteen days from the billing date shown on your utility bill except for finalized accounts.

What if I have a question about my Utility Bill?

Please call the City of Boulder City Utility Office, at (702) 293-9244. Office hours are 7:00 a.m. to 6:00 p.m. Monday through Thursday. Utility Office is closed on Friday

Do I need to include anything with my Automatic Payment Plan application?

Yes, please include a voided check if payment will be made from your checking account. If you prefer payment be made from a savings account, please include a savings deposit slip for that account. Be sure to include your bank's transit number (see explanation below) on the application form.

What is a Transit Routing number?

A transit routing number identifies the location of your bank or other financial institution. It is usually the first nine digits found at the bottom left corner of your personal check or savings account deposit slip. If you can't find the transit number for your account, your local financial institution will be able to help you identify it.

Just tear off the Form, fill it out and mail it to:

City of Boulder City
PO Box 60370
Boulder City NV 89006-0370

Remember to include your voided check or savings deposit slip with this application!

To join the Automatic Payment Plan, complete this form, attach a voided check or savings deposit slip and return to the City of Boulder City Utility Office. You may also return this form with your utility bill payment. Notice of your enrollment in the Automatic Payment Plan will appear on your bill. Please continue to make payments until this notice appears.

Name: _____
(as shown on utility bill)

Utility Account #: _____

Service Address: _____

Mailing Address: _____
(if different)

Daytime Phone #: _____

Please charge my: Checking OR Savings
(attach void check) (attach saving deposit slip)

Bank Name: _____
(as shown on checking or savings account)

Bank Account#: _____

Transit Routing #: _____

Financial Institution: _____

Address: _____
(street)

_____ (city / state) _____ (zip)

Financial Institution Phone #: _____

I hereby authorize City of Boulder City and the financial institution designated on this application to charge the account I have specified for payment of my utility bill. I Have the right to cancel the plan by notifying the City of Boulder City within five days after I receive my bill. If a request is returned for insufficient funds, I may be excluded from the plan. In addition, I understand that both the financial institution and the City of Boulder City reserve the right to terminate this payment plan and/or my participation therein.

Signature: _____

Date: _____