

FENCE & RETAINING WALL BUILDING PERMIT GUIDE



**Boulder City Building Department
401 California Avenue
Boulder City, NV 89005
(702) 293-9282**

Introduction

A building permit is required for **all** fences, segmental (stack block), CMU, Rockery and concrete and other material fences and retaining walls.

The following guidelines are intended to help you prepare documents that are complete when submitting for plan review. A complete set of documents allows the plans examiner to approve them.

If the design documents are clear and complete, your goal of obtaining the building permit in a timely manner is easily achievable.

If you are unclear about a certain requirement feel free to contact the plans examiner or building department. They are there to help you.

Minimum Submittal Requirements

Multi-family, Commercial, Industrial and Tract Homes must be applied for by the appropriately Nevada licensed contractor.

If the fence is to be constructed in conjunction with a building or project, the general contractor may obtain the wall permit.

Permits for a single family residence may be issued to the owner as an "owner/builder".

A completed "Authorization for Construction on Property Line" agreement must be submitted with the application **or** the fence, block wall or retaining wall footing may be entirely on the property of the owner as verified by a survey performed by a Nevada licensed surveyor with the appropriate documentation at time of footing inspection.

Application Requirements

- A complete site plan
- A completed Permit Application
- Complete description of work and/or Structural Details
- A completed "Authorization for Construction on Property Line" agreement

Site Plan Requirements

- Indicate North arrow
- Indicate all set backs
- Indicate Property Address
- Sign and Date the Site Plan
- Indicate all streets and alleys
- Indicate all property lines with dimensions
- Indicate all easements and utility locations
- Indicate drainage inflow and outflow locations
- Indicate proposed new structures and existing structures

Structural Detail Requirements

- Six foot or less CMU fences may use Southern Nevada Building Officials Standards B-100 *
- Four foot or less CMU retaining walls may use SNBO Standard B-101 *
- Three foot or less segmental (mortar less) retaining walls also known as “stack block walls” and “landscape walls” may use manufacturer’s installation instructions
- All Rockery walls require engineering and special inspections and must comply with *Southern Nevada Building Officials Rockery Wall Standards*
- All other CMU, segmental and concrete walls require structural plans and calculations prepared by a Nevada licensed structural or civil engineer

* Link to SNBO Standards http://dsnet.co.clark.nv.us/dsweb/bldg_stddesigns.html

City of Boulder City
Department of Building & Safety

AUTHORIZATION FOR CONSTRUCTION ON PROPERTY LINE

*** Neighbor to fill out this section and sign in front of notary.**

I, _____ owner of _____
(name) (address)

authorize _____ owner of _____
(name) (address)

_____, to construct a _____
(description of structure)

on or about the property line dividing our properties and our signatures below confirm our mutual approval of the location of the above referenced structure.

=> _____ (signature) _____ (date)

State of _____ } ss.

County of _____

On this ____ day of _____, 200__, personally appeared before me, the undersigned,
a Notary Public in and for the County of _____, State of _____,
_____, who acknowledged that he/she executed the above instrument.

Notary Public

Seal

*** Owner to sign this section in front of notary. Attach Site Plan.**

=> _____ (signature) _____ (date)

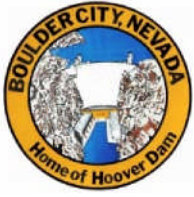
State of _____ } ss.

County of _____

On this ____ day of _____, 200__, personally appeared before me, the undersigned,
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401 California Avenue

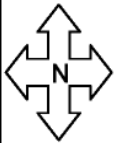
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PLOT PLAN FORM

Date Submitted: _____

PROPERTY ADDRESS: _____



Large empty rectangular box for drawing the plot plan.

I certify that the above Plot Plan is a true representation of this lot and accurately shows all dimensions, easements and proposed & existing structures on said lot. Any deviation from this approved Plot Plan may void the Permit.

SIGNATURE OF OWNER OR CONTRACTOR: _____

