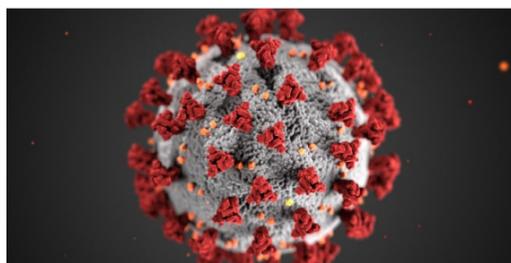




A Message from City Manager Al Noyola



Boulder City made an emergency declaration Sunday. We are committed to keeping employees and residents informed. City Manager Al Noyola wants to share some of the actions the City leadership is taking in light of the COVID-19 (novel coronavirus) outbreak:

“We are all experiencing the real impacts this outbreak is creating. As the situation continues to evolve, we must be mindful of how we individually can help stop the spread but also recognize our obligations as public servants. Its in times such as this where we must show, through our careful, deliberate actions our dedication and commitment to the safety and security of our community. This includes ensuring that we individually and collectively are communicating factual and accurate information and minimizing rumors and speculation. I have been working closely with the Mayor, City Council and Department Directors in updating and executing appropriate actions as the situation evolves. The following information is being provided to keep you, our valued employees, up to date:

- At the time of this memo, there are no known positive cases of COVID-19 in Boulder City.
- Most Parks and Recreation programs, including Tiny Tots and Safe Key, are temporarily closed. The department will provide temporary programming at the Rec Center only for the children of employees and essential personnel (proof of employment required), K-5th grade, if needed, **effective Monday, March 16, 2020.**
- **All employees are to report to work as continue to work as scheduled.** Working with our Department Directors, we are determining, by function and position, what personnel will be deemed essential to operations.
- Custodians are regularly cleaning high-traffic areas, including using a [Protexus Electrostatic Cleaner](#) to sanitize and kill microbes on surfaces.
- Working alongside our Emergency Manager/Fire Chief Will Gray, we are implementing our Emergency Operations Plan (EOP) and Continuity of Operations Plan (COOP) as appropriate to ensure the community continues to receive essential services.
- There could be a National or State declaration defining essential personnel and who should work from home. These declarations do not usurp local control of government services. Please see your supervisor if you have questions.
- In order to address concerns about basic utility services, the City is following the lead of other public utilities. During this time, we will be suspending utility disconnections on a case-by-case basis. Please call 702.293.9244 to discuss.
- Now is also an excellent time to consider setting up an auto-payment for your utility payments if you haven't done so already. Go to www.bcnv.org/DocumentCenter/View/653/Automatic-Payment-Plan-PDF to fill out the form and mail it to us to save time on paying your utility bills.
- If you have any questions, please direct them to your Department Director.

I know the spirit and strength of our Boulder City staff and residents. The resilience of this community comes from the heart of who we are - who we have been since the first 31ers arrived here. Together, we will see this through. I appreciate and thank the commitment of our City staff during this situation, especially those who will be called to help people affected by the virus. Thank you all for being kind, considerate colleagues and neighbors.”

~ Al Noyola, City Manager

Please see the following guidelines issued by the Southern Nevada Health District (SNHD):

1. High Risk Populations: Limit Interactions

- Vulnerable populations include people who are:
 - 60 years old and older.
 - People with certain health conditions such as heart disease, lung disease, diabetes, kidney disease and weakened immune systems.
 - People who are pregnant or were pregnant in the last two weeks.

2. General Public: The best way to reduce risk of getting sick, as with seasonal colds or the flu, still applies to prevent COVID-19:

- Wash hands with soap and water for at least 20 seconds.
- Cover your cough or sneeze.
- Stay home if you are sick.
- Avoid touching your face.
- Try to avoid shaking hands. Practice alternatives such as waving.
- If you have recently returned from a country, state or region with ongoing COVID-19 infections, monitor your health and follow the instructions of public health officials.
- Avoid going to the Emergency Department for non-emergency care.
- Do not visit high-risk individuals if you are ill and limit visitation to any residence where there are people who are at high risk of poor outcomes related to COVID-19 (e.g., nursing homes, skilled nursing facilities).

3. Prepare for the possible disruption caused by an outbreak. Preparedness actions include:

- Prepare to work from home if possible. Your supervisor has an action plan that will be instituted if necessary.
- Make sure you have a supply of all essential medications for your family.
- Make arrangements about how your family will manage a school closure.
- Plan for how you, your child, or another family member will be cared for if sick.
- Keep common spaces and frequently touched surfaces cleaned with disinfecting sprays, wipes or common household cleaning products.

4. Schools: Safety First

- If there is a confirmed case of COVID-19 at a school, the Health District will work with school authorities to determine the best measures including potential school closure.
- Do not go to school if sick.
- Consider reducing group sizes within school and staggering lunches for large population schools.
- If you have a child with chronic health conditions, consult your doctor about school attendance.
- Equip all schools and classrooms with hand sanitizers and tissues.
- Schools should develop a plan for citywide school closures, and families should prepare for potential closures.

As we receive news and information from SNHD regarding COVID-19, we want residents to remain educated and updated. SNHD developed a comprehensive website on COVID-19 detailing important information on the illness, including symptoms, prevention and links to the CDC at www.southernnevadahealthdistrict.org/coronavirus. SNHD also activated its information line to assist the public in getting their questions answered. Southern Nevada Health District Information Line can be reached at 702.759.INFO (4636). Currently, the line is staffed Monday-Friday from 9 a.m. – 5 p.m. PT.

